



Membership Guide



- Relevant Information • Education
 - Involvement
- Public Interest • Networking



AMERICAN HEALTH LAWYERS ASSOCIATION IS YOUR PREMIER PROFESSIONAL RESOURCE

As a member of the American Health Lawyers Association (AHLA), you are part of a community of 10,500 like-minded health lawyers and health law professionals. Our members tell us the driving force behind their decision to enter the health law profession is their commitment to serve clients, the profession, and their communities in the best way possible. At AHLA, you will find a complete network of friends and colleagues who will introduce you to resources that will help you meet the demands of your professional life...in short, helping you to help people.

Our vision – to lead health law to excellence – is one we are firmly committed to, and that means offering benefits based on what members tell us is most valuable to them. Whether you are a health lawyer, healthcare executive, paralegal, or law student, take a moment to review this guide and keep it handy for quick reference. It contains an overview about your membership benefits, including staff contact information so you will know who to call when you have questions.

It is our pleasure to work with you.

Sincerely,

Kerry B. Hoggard, CAE, PAHM
Vice President of Membership and Public Interest



Your Membership Guide

This Guide contains information about your membership benefits. Our offices are open weekdays, from 9 AM to 5 PM, Eastern. To reach the Member Satisfaction Center, call (202) 833-1100 and select the #2 prompt or send an email to msc@healthlawyers.org. A listing for AHLA staff can be found online too.

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GET INVOLVED

We encourage you to make the most of your AHLA membership by becoming an active participant. If you haven't already done so, enroll in at least one Practice Group. Share your expertise and gain visibility by participating in AHLA's discussion lists. Be a part of the Association's Mentoring Program. Because of your AHLA membership, you will make connections that will expand your professional network and develop life-long friendships. Draw upon resources like the Membership Directory and the online Job Bank. Participate in webinars and programs. Take advantage of the many resources available to you through your membership.

Your involvement will not only make you a better professional, it will make AHLA a better organization.



YOUR SOURCE FOR RELEVANT INFORMATION

More than ever, we rely on quick and easy access to relevant information for successful practice management. AHLA understands this particular need and offers you many key information sources and services that will help you be effective counsel for your clients.

AHLA Bookstore—AHLA has a library of publications authored by health lawyers and healthcare professionals who are experts in their field. www.healthlawyers.org/bookstore.

AHLA Connections—this monthly magazine is sent automatically to AHLA members (a digital issue is also available online). The magazine includes feature articles and analyses, job openings, reports on the professional activities of members, and updates on other Association events. www.healthlawyers.org/connections

Health Law Archive—a subscription product made available to members at a deep discount. Using Google search technology, subscribers are able to quickly and easily search a vast database of health law knowledge, including more than 40,000 documents and audio files. New content is regularly added to the Archive. New members receive a complimentary one-year subscription to the Archive.

Health & Life Sciences Law Daily—a customized email digest service, the *Daily* provides summaries of current health law news from the major media outlets in the country.

Health Lawyers Weekly—a comprehensive, electronic alert service that keeps you ahead of the curve with in-depth reporting on the latest developments affecting health law. Read articles and analyses of important case law, federal and state legislative and regulatory developments, and coverage of hot topics.

Journal of Health and Life Sciences Law—published digitally three times a year for all members, the *Journal* contains in-depth, professionally reviewed articles that are practical and relevant. Each digital issue of the *Journal* is printable, and includes interactive web links, tables of contents, and cross references. Find anything



in the *Journal* by typing a search phrase. You can query the current issue, or search back issues in the Extended Archive, for issues dating to 1997. IP Access is available for firms or other libraries that need to disseminate these materials to a wider audience. For further information on this option, please contact Ana Mayer at amayer@healthlawyers.org. You can also access the *Journal* with your mobile devices.

Member Update Emails—advising you of late-breaking webinars, upcoming programs, just-released publications, the latest alerts from the Association’s Practice Groups, and other AHLA news and information.

Website—everything listed in this Guide, and more, can be found on our website at www.healthlawyers.org. Members enrolled in Practice Groups can also access special sites for their particular Practice Group.

Use AHLA’s website to

- » Enroll in Practice Groups;
- » Register for educational programs and webinars;
- » Purchase publications and other resources from the online bookstore;
- » Learn more about the Association’s Public Interest activities;
- » Use the AHLA Job Bank;
- » Access online articles in the AHLA News Center; and
- » Read and contribute to the Health Law Wiki.

Discussion Lists

Join fellow colleagues and subscribe to one or more of the Association’s online email discussion lists devoted to a variety of health law topics. Members subscribe online and have the option of either receiving individual emails whenever there is a posting on the list or receiving a daily or weekly digest version of the discussion. Members are also able to access archives of all the discussions. To read more about or to subscribe to one of the more than twenty discussion lists, go to www.health.lawyers.org/lists.



YOUR SOURCE FOR EDUCATION

Choose Your Learning Style

AHLA's educational programs are the gold standard in the legal community. As the premier provider of continuing education to the profession, AHLA leads health law to excellence through many venues, from its highly-regarded in-person programs held across the country to its webinars that cover breaking regulatory issues and hot topics.

In-Person Continuing Education

In-person programs are held across the country to bring information about breaking regulatory issues to those in the health law field. Earn valuable CLE credit through the following programs:

- » Antitrust in Healthcare
- » Arbitration Training
- » Fraud and Compliance Forum
- » Fundamentals of Health Law
- » Hospitals and Health Systems Law Institute
- » Institute on Medicare and Medicaid Payment Issues
- » Legal Issues Affecting Academic Medical Centers and Other Teaching Institutions
- » Legal and Compliance Issues in Biomedical Innovation
- » Long Term Care and the Law
- » Mediation Essentials and Advanced Mediation Training
- » Payors, Plans and Managed Care Law Institute
- » Physicians and Physician Organizations Law Institute
- » Tax Issues for Healthcare Organizations



In-House Counsel Program and Annual Meeting

One of the best opportunities to network with colleagues and gain valuable skills is through attendance at AHLA's In-House Counsel program and Annual Meeting every summer. Mark your calendars now for upcoming meetings:

- » June 24-27, 2012 in Chicago, IL
- » June 2013 in San Diego, CA
- » June 2014 in New York, NY

Continuing Legal Education

AHLA is an approved sponsor for continuing legal education and continuing professional education credits in most states. We apply for other types of professional education credits when appropriate. Most programs include a workshop on legal ethics to help attendees fulfill their state requirements. Sessions are tailored as introductory, intermediate, or advanced to an attendee's level of expertise. Credits for certification are calculated based on a sixty or fifty-minute hour. At the program, members can complete and return a Continuing Education Credit Request. Members are then able to access their program certificates online. For information on how many credits a specific program offers, please check the individual program website.

ePrograms

AHLA collaborates with the West Legal Edcenter to bring you the highly regarded content from our in-person programs, online and on demand so you can earn CLEs, all from the comfort of your home or office and on your own time. Grab some coffee, open up your browser, and learn while earning CLE credits. You can now access all of the sessions from your home or office. Each session contains audio and written materials, including PowerPoints, papers, and attachments. You are able to purchase each session separately and, depending on your state rules, are able to earn a CLE credit or more on each session purchased. Each session comes with a complete description of the materials covered in the discussion.



Special pricing is available for AHLA members. Once purchased, you have instantaneous access to the session, and continued access for 180 days from date of purchase. You are able to bookmark the audio and papers and take electronic notes while listening to the session.

Once you've completed the session, you are presented with your electronic CLE certificate. Content is added continuously to West LegalEdcenter from our AHLA in-person programs. To obtain more information about earning online CLEs, please explore these products in depth at <http://westlegaledcenter.com>.

Webinars

AHLA offers webinars on a variety of relevant and timely topics throughout the year. Each one has a special website where the agenda, presenter biographies, CLE application, evaluation form, and materials are posted and available to registered participants. Often, webinars are sponsored by the Association's Practice Groups and when this is the case, members enrolled in those PGs who register for the webinar receive a special discounted registration rate.

Post-Webinar Materials

When members are unable to participate in a webinar, they may purchase a downloadable MP3/MP4 file, which includes the audio files and the written materials. Members are able to listen to the audio recording and follow along on the speaker's slides and may also download the written materials from the webinar.

Health Law Wiki

AHLA's Health Law Wiki (www.healthlawyers.org/wiki), is a site for members and users to continuously create, edit, and monitor health law content in a collaborative fashion. Join your fellow AHLA colleagues in helping to create and develop this cutting-edge resource on health law.



YOUR SOURCE FOR INVOLVEMENT

A primary benefit of AHLA membership is the opportunity to grow as a professional through several key resources and opportunities.

Practice Groups (www.healthlawyers.org/pgs)

AHLA offers multiple Practice Groups (PGs); each group is composed of volunteer members who share a similar work setting or interest in specific areas of health law. Those enrolled receive electronic newsletters, substantial savings when registering for webinars and luncheon discussions, member briefings on important issues, email alerts, moderated Discussion Lists and special Practice Group members-only areas on our website.

- » Antitrust
- » Business Law and Governance
- » Fraud and Abuse
- » Health Information and Technology
- » Healthcare Liability and Litigation
- » Hospitals and Health Systems
- » In-House Counsel
- » Labor and Employment
- » Life Sciences
- » Long Term Care, Senior Housing, In-Home Care, and Rehabilitation
- » Medical Staff, Credentialing, and Peer Review
- » Payors, Plans, and Managed Care
- » Physician Organizations
- » Regulation, Accreditation, and Payment
- » Tax and Finance
- » Teaching Hospitals and Academic Medical Centers



There is a nominal fee to enroll in each Practice Group. The enrollment period is matched to the member's membership cycle. The enrollment fee is not prorated when members add Practice Group enrollments (e.g., if an individual has nine months of membership in AHLA remaining, any PG that he/she enrolls in will also lapse in nine months so that the member can renew his/her membership and PGs at the same time in the following year and every year thereafter).

Students, government members, and academic members automatically receive access to all PGs when they join AHLA. Enroll online or call the Member Satisfaction Center at (202) 833-1100, prompt #2.

Affinity Groups

Several Practice Groups also have special Affinity Groups to facilitate networking opportunities with other members who share similar professional interests. An Affinity Group provides targeted benefits and education to a sub-specialty of a particular Practice Group.

AHLA Mentoring Program

AHLA is committed to supporting health lawyers—whether individuals just graduating from law school, those moving to or from an in-house counsel position or government work setting, or more experienced lawyers transitioning to health law as a new specialty. Our Mentoring Program pairs interested members with seasoned health lawyers, and builds on the Association's commitment to create a collegial community and meet members' needs for networking and relationship building. Sign up to become a mentor advisor to provide guidance to others, or sign up as a mentee learner to develop your professional skills, leadership, and professional competencies. The Mentoring Program also provide opportunities for career planning and development and guidance on specific fields of interest within healthcare law.
www.healthlawyers.org/mentoring.



Share Your Expertise

AHLA provides several ways for you to share your expertise with your colleagues and others. Submit a Call for Speakers for one of our many in-person programs, webinars, roundtable or brown bag discussions. Submit a proposal for a Practice Group newsletter or *AHLA Connections* article, a Public Information series resource, or a publication through our Call for Writers. Respond to AHLA's Call for Volunteers to become a volunteer leader with a Practice Group or Affinity Group. www.healthlawyers.org/volunteer.

School Alliances

Health law student organizations are an essential partner in AHLA's efforts to reach the future leaders of the health law profession. Currently there are more than fifty law schools that have signed an alliance agreement with AHLA. Many of the law schools have a formal student health law organization, while others have just a group of students interested in learning more about health law. By forming a (free) alliance with AHLA, student organizations receive regular information from AHLA, are notified about upcoming educational and networking opportunities, and are able to access key health law resources. There is also a special area of the website that contains resources for health law professors and adjunct faculty. Visit www.healthlawyers.org/schoolalliances for more information.

Alternative Dispute Resolution (ADR) Service

The ADR Service provides rules of procedure for resolution of disputes and provides independent healthcare professionals to resolve them. AHLA's ADR arbitrators, mediators and hearing officers are ready to help resolve disputes in medical staff/governing board issues, physician credentialing matters, managed care issues, joint venture agreements, physician contracts and more. For sample contractual language, to request a dispute resolver list, or to become a dispute resolver, go to www.healthlawyers.org/adr.



YOUR SOURCE FOR PUBLIC INTEREST

Serving as a Public Resource

A key component of AHLA's mission is its desire to serve as a public resource on selected healthcare legal issues through non-partisan public policy forums and resources, policy-related sessions at in-person conferences, and publications that share the expertise of AHLA members with other healthcare attorneys, health professionals and executives, public health agencies, pro bono attorneys, and consumer groups. AHLA's free public interest resources are available in an easy-to-navigate Community Benefit Toolkit, which can help you and your tax-exempt client with your IRS reporting obligations.

Support Public Interest Activities

Public interest activities are financed by a combination of operating revenues and donations from individual members, their firms, and healthcare organizations and businesses. Members may make a tax-deductible contribution to help AHLA meet its annual fundraising goals for these critical activities in support of the Association's mission. For more information, go to www.healthlawyers.org/Resources/publicinterest.

Resources from the Association's Public Information Series include the following:

- » Medicaid Basics: A Question and Answer Guide about Eligibility, Coverage, and Benefits
- » Medicaid Basics Factsheet
- » A Guide to Legal Issues in Life-Limiting Conditions
- » Loving Conversations: One Family's Story about the Importance of Advance Healthcare Planning
- » Medical Research: A Consumer's Guide for Participation
- » Considerations for People with Disabilities and Their Families



- » Emergency Preparedness, Response & Recovery Checklist: Beyond the Emergency Management Plan
- » Lessons Learned from the Gulf Coast Hurricanes
- » Community Pan-Flu Preparedness: A Checklist of Key Legal Issues for Healthcare Providers
- » The Healthcare Director's Compliance Duties: A Continued Focus of Attention and Enforcement

AT YOUR SERVICE—Benefits at a Glance

Education

Programs and Webinars—earn valuable CLE on multiple topics of interest at in-person programs and webinars.

In-House Counsel Program and Annual Meeting—network, learn and connect with health law experts each summer.

Information and Communication

AHLA Connections—monthly magazine. See page 4.

Health & Life Sciences Law Daily—daily health law news. See page 4.

Health Lawyers Weekly—a comprehensive, online news and analysis service. See page 4.

Health Law Archive—searchable database of health law knowledge. See page 4.

Journal of Health & Life Sciences Law—a digital member benefit. See page 4.

Bookstore—special discounted member rates on publications, electronic resources, CD-ROMs, and other materials.

Member Update Emails—see page 5.



Opportunities to Get Involved

Discussion Lists—free email discussion groups. See page 5.

Practice Groups—special interest and substantive law groups. See page 9.

Speaking and Writing—express your interest by completing and returning the Call for Speakers and Call for Writers forms at www.healthlawyers.org/speakers.

Resources

AHLA's website—www.healthlawyers.org.

Members Only content—access archives of the Discussion Lists, *Health Lawyers Weekly*, the *Health Law Digest*, *AHLA Connections* magazine, *Journal of Health & Life Sciences Law*, Membership Directory, and much more.

Business Directory—online listing of firms and organizations that provide health law resources.

Job Bank—post a job position or find an employer.

Alternative Dispute Resolution (ADR) Service—see page 11.

Important Contacts

Member Satisfaction Center

(202) 833-1100, prompt #2

Monday-Friday, 9:00 AM to 5:00 PM Eastern

Email msc@healthlawyers.org

- » Renew your membership
- » Join a Practice Group
- » Register for programs and webinars
- » Request information about your benefits
- » Order program materials



General mailing address

American Health Lawyers Association
1620 Eye Street, NW, 6th Floor
Washington, DC 20006-4010

Lockbox address

(Please send completed program registrations and membership applications and renewals to this address):
American Health Lawyers Association
PO Box 79340
Baltimore, MD 21279-0340
Phone: (202) 833-1100
Fax: (202) 833-1105

Important Email Contacts

- » msc@healthlawyers.org – Member Satisfaction Center
- » webmaster@healthlawyers.org – website questions and issues
- » editor@healthlawyers.org – for questions about the content of our publications, topic suggestions or to volunteer to write something for the Association
- » advertising@healthlawyers.org – to advertise in our print publications, on AHLA's website, to sponsor or exhibit at our programs
- » programs@healthlawyers.org – program information, speaker opportunities or continuing legal education credits
- » pgs@healthlawyers.org – Practice Groups staff
- » publicinterest@healthlawyers.org – for information on public interest activities, resources and other ways we share our expertise with policymakers and the public
- » pressinquiry@healthlawyers.org – media inquiries
- » adr@healthlawyers.org – for information about our Alternative Dispute Resolution (ADR) Service
- » finance@healthlawyers.org – statement inquiries, credit card charges, vendors and other types of financial services



Support Public Interest Activities

American Health Lawyers Association is a 501(c)(3) organization. Your voluntary tax-deductible donation will help support AHLA's Public Interest initiatives and projects, thereby enabling our tax-exempt Association to give back to our communities. Visit www.healthlawyers.org/donate.

Diversity Statement

In principle and in practice, the American Health Lawyers Association values and seeks diverse and inclusive participation within the Association regardless of gender, race, creed, age, sexual orientation, national origin, or disability. The Association welcomes all members as it leads health law to excellence through education, information and dialogue.

Privacy Policy

Our privacy policy outlines the practices of AHLA regarding collection and use of your personal information. Visit www.healthlawyers.org to view this policy.

Mission

The mission of the American Health Lawyers Association is to provide a collegial forum for interaction and information exchange to enable its members to serve their clients more effectively; to produce the highest quality nonpartisan educational programs, products and services concerning health law issues; and to serve as a public resource on selected healthcare legal issues.



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www.healthlawyers.org
www.facebook.com/ahlafb